

Local Government Health Insurance Board

Election Procedures as per the Bylaws

Elected Position One

Pursuant to Code Section 11-91A-4, Code of Alabama 1974, the Local Government Health Insurance Board (LGHIB) shall be responsible for setting and conducting board elections for the LGHIB. The election procedures outlined in this document are for the sole purpose of conducting the election to the LGHIB for Position One.

Section 1. Election Calendar

- August 28, 2018 LGHIB will adopt election schedule.
- July 1, 2019 LGHIB will announce the election by notifying all local government units.
- August 15, 2019 Deadline to qualify as a candidate.
- September 12, 2019 Regular election voting will begin.
- October 10, 2019 Regular election voting will close at 5pm.

In case a runoff election is required:

- October 24, 2019 Runoff election voting will begin.
- November 7, 2019 Runoff election voting will close at 5pm.
- January 1, 2020 Elected member takes office.

Section 2. Candidate Qualifications

1. Prospective candidates for Elected Position One on the LGHIB must meet the qualifications outlined in Code Section 11-91A-4, Code of Alabama 1974:

Position One: a member of the Local Government Health Insurance Plan (LGHIP) who is an active full-time employee of municipal or county government with at least 10 years of creditable coverage in the LGHIP.

2. To be placed on the ballot, candidates shall submit the candidate form via email (available at www.LGHIP.org) that includes a photo and a brief bio to be placed on the website.
3. Candidates must submit all required information to the Local Government Health Insurance Board office by the close of business on Thursday, August 15, 2019.
4. A candidate may withdraw his or her name from the ballot by submitting written notice to the Chief Executive Officer requesting to have his or her name removed from the ballot by August 16, 2019.

Section 3. Election

1. In accordance with Code Section 11-91A-4, Code of Alabama 1974, eligible voters for Position One are “full-time employees of municipalities and counties participating in the program.”
2. The election shall be conducted online at www.LGHIP.org.
3. Eligible voters may request a paper ballot from the LGHIB by calling (334) 263-8332. Paper ballots must be delivered to the LGHIB through the U.S. Postal Service at the address stipulated on the ballot, provided any ballot may also be hand delivered to the LGHIB office located at 201 South Union Street, Montgomery, AL. All paper ballots must be received before the close of the election on Thursday, October 10, 2019.
4. The Chief Executive Officer shall oversee the election process and, as soon as possible after the close of the election, shall present to the Election Audit Committee the results of the election.
5. A runoff shall be held in the event no candidate received a majority of votes cast and shall be conducted in the same manner as the regular election. The two candidates with the most votes shall be placed on the ballot for the runoff.
6. In the event only one candidate qualifies for any position on the ballot, the Chief Executive Officer shall declare that candidate elected.
7. The Election Audit Committee shall meet as soon as possible to audit the results of the election and shall certify to the Board at its next regular meeting the results of the election.
8. An election challenge must be filed in writing with the Chief Executive Officer within fifteen (15) days of the close of the election. A challenge shall be treated as any other appeal to the LGHIB.